

**Iowa Department of Natural Resources
Natural Resource Commission**

ITEM

10

DECISION

TOPIC

ITB Application Maintenance and Enhancement Contract with Salem Associates

The Department requests the Commission to approve a contract with Salem Associates to provide application maintenance and enhancement support to the Department's Information Technology Bureau (ITB). The contract shall terminate by January 6, 2010 and shall not exceed \$400,000. This contract represents one of two recommended for award.

The Department uses over 100 different applications, most of which were developed by an outside vendor, and ITB does not have staff resources in place for application development and maintenance for all of these applications. The current practice is for bureaus in need of assistance to contract separately with vendors to provide these services. Not only can these individual processes take time, but they do not allow the Department to take advantage of economies of scale by providing vendors more work. This current contract will allow the Department to have the appropriate support resources available on an "as needed" basis and will guarantee better oversight of this work with input from ITB. The Department initiated the process of consolidating all application maintenance services in November of 2007 by awarding two contracts for 1,200 hours. This contract now consolidates additional work which had been done under other contracts.

The Department shall pay Salem Associates at a rate not to exceed \$85 per hour, with most services anticipated to be billed at \$75 per hour for not more than 5,000 hours. Program bureaus will be responsible for paying for the services from their own budgets.

Five companies responded the RFP to provide C# .Net, Java, SQL Server 2005 and Oracle development and technical writing services. After review of the resumes by a team of three DNR staff, two companies were selected for interviews. ITB then selected two different companies with varying types of expertise to be able to address the complete needs of the Department.

Sally Jagnandan, Interim Administrator
Management Services Division
January 8, 2009